

**BEFORE THE INDUSTRIAL RELATIONS COMMISSION
OF NEW SOUTH WALES**

or as required by Schedule 1

No. IRC of 20

*(Add Title as required by
Schedule 1)*

**APPLICATION
For**

Filed by *(Name of person,
corporation, organisation or
other body filing the document)*

Contact name *(Name of
person conducting the matter)*

Address
Telephone
Facsimile
DX

*(and if solicitors or agents are
acting, add)
by their agents*

Name
Address
Telephone
Facsimile
DX

A. The applicant:

1. **Name** *(state full name of appellant)*
2. **Address** *(if corporation, registered office).*
3. **Solicitor or agent.**
4. **Address for service.**

B. seeks *directions/*orders that *(set out nature of directions
or orders sought):*

**C. The grounds on which such *directions/*orders are
sought are** *(state briefly but specifically, in numbered paragraphs
the grounds relied on):*

D. Particulars of those grounds are as follows *(set out
briefly the facts and circumstances relied upon):*

**E. Other persons interested in or affected by this
application are** *(set out the names and addresses of all persons
who are or may be interested in or affected by the directions or
orders sought):*

**F. Those persons *have/ *have not been served with a
copy of this application.**

* delete as appropriate.

(signature)

*(Capacity in which signed, eg. applicant, applicant's
solicitor).*

Filed (dated, *if not filed*): (date) 20__

continued

Where required to be served, add

TO THE RESPONDENT(S):

(name each respondent).

IMPORTANT NOTICE:

(1) You are required, under the Rules of the Industrial Relations Commission, to file a notice of appearance at the Industrial Registry *(address and telephone number)* within 7 days of service of this notice *(or as the case may be)* on you.

(2) If you do not enter an appearance, or if there is no attendance by you or your counsel, solicitor or agent at the time and place specified in this notice or as notified to you subsequently, the proceedings may be heard in your absence and an order may be made against you.

(3) Unless the time, place and date of hearing are endorsed on this application, the parties will be subsequently advised of the date time and place when the Commission will hear this application. Any enquiries should be made to the Industrial Relations Commission List Clerk, telephone *(02 8688 3516)*.