# REGISTER OF ENTERPRISE AGREEMENTS

**ENTERPRISE AGREEMENT NO: EA00/230** 

TITLE: Linfox - TWU (Woolworths Minchinbury & Yennora) Enterprise

Agreement 2000

I.R.C. NO:

00/3736

DATE APPROVED/COMMENCEMENT: 8 August 2000

TERM:

36 months

**NEW AGREEMENT OR** 

**VARIATION:** 

New

**GAZETTAL REFERENCE:** 

**DATE TERMINATED:** 

NUMBER OF PAGES:

25

**COVERAGE/DESCRIPTION OF** 

**EMPLOYEES:** Applies to all employees operating from 69 Sargents Road Minchinbury and Cnr Dursely & Fairfield Roads Yennora, NSW

**PARTIES:** Linfox Transport (Australia) Pty Limited -&- Transport Workers' Union of Australia, New South Wales Branch

## **ENTERPRISE AGREEMENT**

## between

# LINFOX TRANSPORT (AUST) PTY LTD

and

# TRANSPORT WORKERS' UNION OF AUSTRALIA NEW SOUTH WALES BRANCH

for

WOOLWORTHS NSW
69 SARGENTS ROAD, MINCHINBURY 2770
AND
CNR DURSELY & FAIRFIELD ROADS, YENNORA 2161.



## TITLE

This agreement shall be referred to as the Linfox – TWU (Woolworths Minchinbury & Yennora) Enterprise Agreement 2000.

The addresses of the workplace/operation are: 69 Sargents Road, MINCHINBURY NSW 2770 - and - Cnr Dursely & Fairfield Roads, YENNORA NSW 2161.

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#### 3. PARTIES BOUND

This agreement is binding on:

- (a) the Transport Workers' Union of Australia, New South Wales Branch (the Union), its officers and members; and
- (b) Linfox Transport (Aust) Pty Ltd (Linfox)

in respect of employees of Linfox employed in New South Wales (whether members of the Union or not) whose employment is regulated by the Transport Industry (State) Award, as varied from time to time, and whose workplace and/or operation is identified in clause 1 hereof.

This agreement is also binding on each successor and transmittee of Linfox, including the customer, other principal logistics services providers, and their respective sub-contractors and labour hire agencies.

#### 4. PERIOD OF OPERATION

The Union shall make application to the NSW Industrial Relations Commission for approval of this agreement.

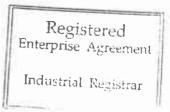
The initial period of operation shall be three years from 1 July 2000.

#### 5. EXTENSIONS OF AGREEMENT

Subject to the parties' rights under clauses 6 and 7, this agreement is intended to be an 'ever green' agreement, with its terms and conditions therefore continuing indefinitely after expiry of the initial period of operation.

Accordingly, in due time, the Union shall make application to the Commission for an extension (or further extension) of the agreement's period of operation, on each occasion for the maximum period then available under the Act, and such application shall be fully supported by Linfox.

If an extension (or further extension) is not possible under the Act, the Union shall make application to the Commission for approval of a replacement agreement that substantively replicates the terms of this agreement, and such application shall be fully supported by Linfox.



The process set out herein for extension or replacement of this agreement may be repeated indefinitely into the future, unless the agreement is terminated beforehand pursuant to clause 6.

## 6. TERMINATION OF AGREEMENT

Notwithstanding the nominal expiry date that may be set out in any Commission approval order or extension orders, at any time from or after 1 December 2002 either party may give the other in writing one month's notice of the termination of this agreement. The party that gives notice must immediately make application to the Commission for an order to give effect to the termination. Such application shall be fully supported by the other party.

For the duration of any notice of termination, the parties and relevant employees shall continue to observe every particular of this agreement, including clause 11 (Employee's Duties) and clause 20 (Disputes).

Notwithstanding any termination of this agreement pursuant to this clause, the Union and employees undertake that under no circumstances will there be a wage increase in 2003 prior to the final Linfox pay day in June of that year.

#### 7. VARIATION OF AGREEMENT

At any time after 31 December 2002 either party may by means of a dispute notification seek variation of this agreement. The proposed variation may only concern provisions dealing with rates of pay and/or adjustments thereto.

The parties agree the Commission may conciliate and if necessary determine by arbitration or recommendation the issues between them, on the basis of industrial and commercial merit considerations. The Commission determination shall constitute the agreed variation to this agreement for the purpose of any approval requirements under the Act.

Neither party shall at any stage raise jurisdictional objections to the Commission so determining a matter before it.

If necessary to give effect to any Commission determination, the party that filed the dispute notification shall make application for consent variations to this agreement, and the other part shall fully support such application.

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## 8. OBJECTS

The objects of this agreement are to provide a sound foundation for:

- Contract retention by Linfox and job security for employees.
- A good return on investment for Linfox, and good wages and other benefits for employees.
- Ongoing effective training and development of employees.
- A safe and efficient work environment.

## 9. RELATIONSHIP TO PREVIOUS AGREEMENTS AND THE AWARD

This agreement replaces all previous enterprise agreements and shall be read and interpreted wholly in conjunction with the Transport Industry (State) Award (the award) as varied from time to time, provided that this agreement:

- (a) shall prevail to the extent of any inconsistency with the award; but
- (b) shall not reduce or limit any right, benefit, remedy, discretion, authority or power available to Linfox under the award.

All prior agreements forever cease to be in operation upon certification of this agreement, even if this agreement's operation should at some stage be terminated by order of the Commission.

Linfox may make application to the Commission for each previously approved agreement to be terminated. Any such application shall be fully supported by the Union.

## 10. SUBCONTRACTORS, AGENCIES AND THEIR EMPLOYEES

Linfox and the Union will use their best lawful endeavours and co-operate to ensure that subcontractors and labour hire agencies, as well as their respective transport workers, receive their due entitlements and abide by their obligations at law, including (but not limited to) entitlements and obligations under awards, contract determinations, and legislation relating to road transport regulation and occupational health and safety. In addition, Linfox will implement appropriate contract and invoicing arrangements, having regard to the intent of section 127 of the Industrial Relations Act (NSW). Where relevant, the parties will negotiate on rates payable to captive lorry owner-drivers.

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## 11. EMPLOYEES' DUTIES

Every employee must at all times:

- perform his/her duties with due care and diligence;
- comply with the lawful instructions of management;
- not engage in inappropriate behaviour; and
- · comply with policies, procedures and rules in operation from time to time

In respect of policies, procedures and rules, subject to the law these may deal with such matters as:: safe work practices, personal grooming and appearance, clothing and footwear, attendance at training programs, behaviour and performance standards, consumption of alcohol, the searching of lockers, private bags and private vehicles, unauthorised absences, provision of full and accurate information and specific work practices. If at any stage an employee is in doubt about current requirements, he/she must seek clarification from his/her supervisor without delay.

In the case of locker searches, the individual employee and, where he/she wishes, the union delegate or other readily available nominated employee, must be in attendance at the time.

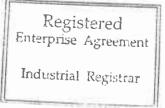
All grievances and disputes about industrial matters must be handled strictly in accordance with the steps set out in clause 20 (Disputes). This includes, if the matter is not resolved at an earlier stage in the process, reference to the TWU State Secretary and, if still not resolved, reference to the Industrial Relations Commission.

All yard meetings during working time for Union business must be at an agreed time for a short duration without disruption to the operations of the contract.

#### 12. OTHER MATTERS

- (a) Linfox employees must at all times treat the customer, the customer's customers, members of the public, and Linfox personnel with the utmost respect and courtesy at all times. If a problem occurs with the level of customer service requested, the employee shall contact the supervisor but nonetheless complete the delivery or other task in accordance with instructions. Management is to endeavour to resolve any problems before the next delivery or task is required.
- (b) Linfox wishes to maximise the utilisation of company vehicles and employ permanent full-time vehicle operators in preference to the use of casuals, part-timers, subcontractors, other carriers, or agency personnel. However, Linfox will determine at its sole discretion the precise local fleet mix and personnel levels, having regard to commercial and operational requirements, as well as the terms of any genuine yard agreements. Any permanent reduction in employee levels shall be preceded by consultation with Union delegates.

- (c) Subject to the requirements of any 'funds choice' legislation that may be enacted, Linfox shall make contributions with respect to all its employees to the TWU Superannuation Fund.
- (d) All employees covered by this agreement who choose to be covered by a Sickness and Accident Income Protection Plan, eg as provided by Chifley Insurance Brokers (a division of Lowe Littman Bott Pty Ltd), shall make their own premium contributions specified by the Plan. While Linfox operates a pay deduction facility, this may be utilised by employees, on standard Linfox terms, in order to facilitate payment of premium contributions.
- (e) New weekly employees shall be on a minimum of three months' probation, during which time employment may be terminated on one week's notice or pay in lieu thereof. However, a longer period of up to six months' probation may apply by separate local agreement where the unusual or complex nature of the operations concerned so justifies. After twelve months' full-time satisfactory employment with Linfox, unless impracticable a casual shall be offered full-time weekly employment, and if such offer is accepted no probationary period shall apply.
- (f) Agency casuals may, while engaged to perform work in respect of new contracts or operations, receive lesser rates than those set out in this agreement, for their initial three months.
- (g) Nothing in this agreement overrides any separate agreement between the parties relating to limited tenure, fixed or maximum term, or specific purpose employment.
- (h) One Union delegate per distinct workplace shall be released on up to two occasions per calendar year without loss of pay to attend Union meetings. On each occasion a maximum of 4 hours (including each-way travel time) shall be allowed for such attendance. Further Union meetings or additional delegate attendance may take place by separate agreement between the parties at the time.
- (i) Linfox is happy to participate in any process of discussions with the Union, the State Government and/or Industrial Relations Commission regarding the Union's desire to establish a Transport Industry Insurance/Trust Fund Scheme for the protection of transport workers' accrued entitlements in the event of employer liquidation.



#### 13. TRAINING

Linfox maintains a high commitment to training of its personnel. The company provides availability of full time trainers in each state and operates a subsidiary company, The Anglesea Complex, as a Registered Training Organisation to provide curriculum and program support.

The company offers a wide range of accredited programs from the Certificate in Transport and Distribution in both Road Transport and Warehousing. Linfox is currently participating in a program of Adult Traineeships for all staff, on a voluntary basis, to codify and enhance the qualifications held by existing staff. This program has over 600 participants registered for a comprehensive recognition and training program to Certificate III level.

Linfox Trainers have been recruited from the Transport and Distribution Industry and have all had many years of practical experience that provide them with an excellent base of industry knowledge and understanding of employee issues.

Linfox Training Services commences its relationship with employees generally at the interview stage where Driver or Workplace Assessments are carried out to determine an applicant's suitability for a particular task. On appointment, the induction of a new employee into the workplace is generally conducted by a Linfox Trainer. Regular programs of Driver Training, Manual Handling, Defensive Driving and Licence upgrades are conducted as the employee progresses in their employment with the company. The company also has a process of regular re induction of employees to ensure that changes in procedures are well known in the workplace and that new practices and developments are communicated directly to employees

Linfox has also trained on each of its sites at least one Workplace Assessor to ensure that there is always someone available to conduct assessments in the absence or unavailability of a Linfox Trainer. Workplace Assessors form an important link in the ability of the company to deliver comprehensive training services. The role of Workplace Assessor recognises the expertise of experienced staff. The Workplace Assessor Training Program is fully funded by the Company and is a three-day training program.

The Anglesea Complex referred to above is an important distinguishing feature of the Linfox commitment to Training. As a Vicroads Accredited Heavy Vehicle Testing organisation, The Anglesea Complex has trialed a number of Vicroads and NRTC initiatives. The Transitional Fatigue Management Scheme is a good example of the type of program that has been introduced throughout the company by staff of The Anglesea Complex.

As well as the planned upgrade of skills for staff much of the work of trainers is in response to particular difficulties that staff may have dealing with new equipment, changed conditions or work practices. Linfox training aims to be both pro active and also supportive in reaction to the needs of staff in meeting

both safety and efficiency objectives for the benefit of the individual and the company.

Linfox reaffirms its policy of providing necessary training for all employees to meet operational requirements, as reflected in the foregoing. All Linfox required training is to be provided at no cost to employees, with employees being paid the base rate for each hour's participation. However, there shall be no payment for attending training outside ordinary rostered hours for acquisition or renewal of necessary licences, certificates or 'passports', ie "knowledge for time" exchange. Where practicable and provided there is no disruption to normal operations, training will be conducted in the period Monday to Friday.

The company shall promote through its training programs professional excellence, health and safety, improved understanding of the award and general industrial rights and obligations, for the mutual benefit of Linfox and its employees.

#### Induction

All new employees must complete appropriate inductions prior to being allowed to work independently or to operate company supplied vehicles or equipment. The designated manager makes the necessary arrangements for the following to be completed: general induction, site specific briefing, vehicle/equipment instruction. The names of newly inducted employees will be made available to the Union's site delegate.

#### Ongoing Training.

Linfox will provide directly, through The Anglesea Complex, or with the assistance of other accredited training providers ongoing training for its employees, including in respect of: in-cab assessments, new vehicle and equipment instruction, on-road awareness, fatigue management, defensive driving, workplace health and safety, customer service, new technology, quality management (including HACCP and Trucksafe).

#### 14. SAFETY

It is the policy of Linfox to provide, maintain and endeavour to improve high standards of health and safety in all work activities. Linfox will continue its efforts to:

- provide safe working conditions for all employees;
- provide and maintain safe motor vehicles, plant and equipment;
- provide sufficient and on going training;
- take all practical steps to avoid accidents;
- regard all industrial accidents as preventable;
- develop the awareness and attitudes of management and employees to the need for maintaining sound work practices and to eliminate as far as reasonably possible, all accidents in the future.
- constantly review the work process and conditions;

- provide immediate access to qualified medical and rehabilitation assistance as may be required in the event of injury;
- enforce safety rules without exception or favour;
- require all employees, visitors, contractors and third parties to follow safe operating practices and procedures that will safeguard themselves, the public and other employees at all times.

The joint co-operation of employees, supervisors and managers in observing this policy at all times will assist in providing safe working conditions for all parties.

## Managers and Supervisors

Managers and supervisors are responsible for directly and continuously supervising compliance with all Linfox safety policies and procedures for all employees, contractors and visitors under their direct control.

## Occupational Health and Safety Representatives.

Occupational Health and Safety Representatives are the elected representatives of their respective designated work groups and are responsible for taking appropriate action on all safety or health matters raised by any member of their work group or as a result of their own observation or assessment.

Occupational Health and Safety Representatives will receive positive and continuous support from all level of Linfox management, with appropriate time, training and resources devoted by Linfox to allow the Representatives to fulfil their necessary functions. Occupational Health and Safety Representatives will be involved in all areas of consultation in matters affecting their respective work areas.

#### Occupational Health and Safety Committee

The Committee will be responsible for reporting to management specific occupational health and safety issues and recommendations for change/improvement to Linfox policies, procedures or work environments.

Occupational Health and Safety Committees will be comprised of Occupational Health and Safety Representatives, management representatives and other specified personnel.

#### **Employees**

All Linfox employees are required to comply with both Linfox and site safety rules and regulations at all times and to report any safety issues as they arise.

## 15. RATES OF PAY

(a) Effective from the beginning of the pay period to commence on Thursday 29 June 2000, the weekly wage rates, as set out in the table below, and following their adjustment in accordance with the CPI movement (as defined) over the eighteen (18) months period ending 31 March 2000, shall become payable for all award purposes.

- (b) Subject to termination or variation of this agreement pursuant to clauses 6 and 7, effective from the beginning of the pay period to commence on the final Thursday of each Linfox financial year (ie 28 June 2001, 27 June 2002 etc), the base weekly rates of pay shall be further adjusted in accordance with the CPI movement (as defined) over the twelve months period ending the previous 31 March.
- (c) The 'CPI movement' means the Australian Bureau of Statistics (ABS) published percentage change in the weighted average of eight capital cities all groups consumer price index for the relevant period, discounted by any ABS identified impact of the Goods and Services Tax, and with any consequential increase to weekly wage rates being limited to the dollar-value(s) of the most recent generally available Award Safety Net Adjustment, as may have been granted by the Commission in the same calendar year to the date from which the wage adjustment under this agreement is to take effect.
- (d) The initial adjustment referred to in sub-clause (a) hereof shall apply on the following weekly wage rates.

Transport Industry (State) Award

Award Classification	Weekly Wage	
Grade One	494.60	
Grade Two	511.90	
Grade Three	523.90	
Grade Four	534.20	
Grade Five	561.10	
Grade Six	567.90	
Grade Seven	588.50	
Grade Eight	630.20	



- (e) If despite the above-referred CPI-linked adjustments wage rate increases are required in order to reach the levels set out in Appendix A, wage rates will be increased to the levels set out in Appendix A and shall apply as on and from the dates set out therein. However, such increases must be accompanied by sufficient new agreed initiatives implemented since commencement of this agreement so that they cover any short-fall in cost recovery that might otherwise exist. The Company must not make any unreasonable demands for the purpose of cost recovery. The Union or employees must not unreasonably withhold consent to any Company-proposed new initiatives. A joint management-employee workplace consultative committee shall be established and meet regularly to ensure this process is successful.
- (f) The above-referred rates of pay and adjustments shall be in lieu of all award and non-award wage rates and increases that would otherwise apply, including any increases that might arise as a result of the Union's application in IRC 6475 of 1998 for a new Transport Industry (State) Award.

#### **Mutual Protection**

(g) Nothing in this agreement precludes discussion and possible further agreement at any stage between the parties, in respect of wage rates and adjustments thereto, in the following circumstances: (i) Where the GST impact on inflation is very significantly higher than was expected in December 1999, the Union may raise the matter; or (ii) Where the contract or operation experiences commercial or profitability difficulties, the Company may raise the matter.

## 16. PAY OPTIONS

- (a) All wages due shall be paid weekly directly into an employee's nominated bank account.
- (b) Subject to the parties reaching agreement at the time pursuant to clause 18 (Local Matters), a unit rate payment scheme (eg. cents per kilometre, trip rates, pallet rates or combination of various elements) may be implemented during the life of this agreement and in substitution for the weekly or hourly rates of pay otherwise prescribed by this agreement. Any agreed scheme shall be deemed to have been incorporated into this agreement and thereby override any otherwise inconsistent payment provision.
- (c) Linfox may at its sole discretion implement or discontinue any productivity or performance based payment arrangements applicable at a local level. Implementation is subject to the application of such arrangements not involving any breach of this agreement, with any payments being over and above prescribed rates of pay, and being available to all employees. Implementation or discontinuation must be preceded by consultation with employees.

## (d) Common Hourly Rates

Subject to the parties reaching agreement at the time pursuant to clause 18 (Local Matters), a Common Hourly Rate payment scheme may be implemented during the life of this agreement and in substitution for the weekly or hourly rates of pay otherwise prescribed by this agreement. Any agreed scheme shall be deemed to have been incorporated into this agreement and thereby override any otherwise inconsistent payment provision.

Each CHR figure shall be in lieu of all disability allowances or loadings for irregular start times, different shifts and overtime.

The base rates prescribed in clause 15 (Rates of Pay), as adjusted shall as a consequence result in adjustments to the CHR figures as may be set out in an agreed matrix, in accordance with the originally utilised calculation methodologies and relativities.

## 17. ORDINARY TIME RATE OF PAY

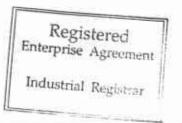
In respect of superannuation contributions, workers compensation payments, and payments due in respect of paid leave periods and public holidays, "ordinary time" pay shall be, subject to applicable legislation, calculated only on the basis of the employee's classification rate of pay under this agreement, plus any applicable shift loading and weekly allowances in the Award, and exclude all extraneous allowances, loadings, bonuses, incentive payments and the like.

## 18. FURTHER AGREEMENTS AND LOCAL MATTERS

- (a) After commencement of this agreement, the parties are at liberty to reach separate agreement with employees collectively and/or individually about matters of concern at workplace level. Any agreements reached must be recorded in writing. The parties shall ensure that such agreements do not contravene the no net detriment test. The parties agree that the items listed in Appendix B are available as local discussion points, but additional or replacement items may be raised by either party.
- (b) In the event that it is proposed that a local workplace agreement depart from or effectively vary a term of this agreement, the Union must be invited to participate in the discussions and become a party to any formal agreement reached. Any such formal agreement has no effect unless executed by the Linfox Divisional General Manager concerned and Union's State Secretary, and if so executed shall be deemed to be an enforceable part of this agreement without the need for a formal variation order by the Commission. However, the parties shall submit a copy of each local workplace agreement to the Commission for its file.

- (c) Subject to there being no inconsistency with the other terms of this agreement, the following matters are agreed at a local level between the parties.
- 1. RDOs may be either taken as scheduled or worked. If worked at no penalty to Linfox, then by agreement with the employee concerned the RDO may be deferred (ie. day in lieu granted) banked and later taken with leave or brought back at ordinary rates. No RDO accruals for extended paid sick leave periods, (ie. for periods in excess of five calendar days)
- 2. RDOs will be taken in negotiation with employee and management for such cases as vehicle breakdown, service and maintenance or the downturn in work.
- 3. Yard seniority to remain, based on the longest serving Linfox employee. This seniority will apply where all other relevant considerations are equal among candidates.
- 4. All vehicles to be allocated as preference to permanent employees, this includes a.m. shift, p.m. shift and B-Double units to a.m. and p.m. shifts.
- 5. Linfox fleet will continue to service existing country routes, ie. Newcastle, ACT and remain as a first option provider to any other country routes as determined by management in consideration to the financial viability and circumstances at that time. The above as stated will remain in place up until the contract expiry date of 8<sup>th</sup> February 2001 from which operational changes will be determined by the outcome of Linfox success or non-success and conditions to the three alternative scenarios tendered. At the time, respective discussions will take place between management and the consultative committee.
- 6. Change to work practices (ie. rosters, routing, hours of work, documentation requirements) may occur after consultation between management and the consultative committee.
- 7. Leading hand positions and duties will remain unchanged including the preparation of drivers' rosters up until the contract expiry date of 8<sup>th</sup> February 2001. Linfox success to gain or not to gain all, part or none of the three scenarios tendered will determine the future requirements of the leading hand positions and at that time once the outcome is known, management and the consultation committee will discuss these outcomes and future positions required under the required contractual requirements.
- 8. Committee meetings may be held every 2 months or as required in consultation with management to discus improvement to productivity, operations, procedures and any other matters either party may wish to raise.
- 9. Redundancy and retrenchment is an absolute last resort where an employee cannot be reasonably allocated work at another contract or site.

- 10. Where there is a temporary shortage of work, employees may be temporarily redeployed to other contracts or sites without loss of ordinary time pay or may be permitted to take accrued RDOs or annual leave.
- 11. Linfox will be under no restrictions regarding the introduction, development and utilisation of new technology (including hand-held terminals, truck monitoring devices and electronic seals) with employees fully operating in its use following appropriate training.
- Meal and crib breaks will be taken by individual employees on a staggered basis as work permits.
- 13. Where required, employees will perform extraneous duties within their competence including assisting stores' and warehouses' personnel in the loading and unloading of vehicles.
- 14. There will be no restrictive work practices inconsistent with award provisions.
- 15. For relevant trips the rates set out in Appendix C will apply in lieu of the wage rates elsewhere prescribed in this agreement, until further notified by management.



#### 19. **COUNSELLING AND DISCIPLINE**

Where a breach of employee duties (including under clause 11) is indicated, the matter will be the subject of appropriate investigation by management, and possibly followed by counselling of the employee(s) concerned. Where it is considered the employee may be at fault then an official warning and/or other disciplinary action may also follow. This shall be the case even if a more tolerant approach has been previously taken at particular workplaces. In the case of serious misconduct, an employee's employment may be terminated without notice or payment in lieu.

Serious misconduct includes but is not limited to:

- Dishonesty or Theft
- Falsification of Worksheets
- Misuse or Abuse of Equipment Sexual Harassment
- Intoxication
- Illicit Drug Use

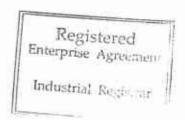
- Fighting
- Physical or Verbal Abuse
- Actions Endangering Health or Safety
- Commission of a Crime

Where suspension of duties is necessary while an investigation regarding the facts is taking place, this shall be: (i) by disengagement or without pay in the case of a casual employee; and (ii) on ordinary time payment only for other employees, but to the limit of the value of the employee's accrued leave and RDO credits.

In the latter case, where the employee: (a) is exonerated, earnings for the suspension period shall be made up and such make-up for each of the employee's normal working days is to be calculated at his/her average daily earnings rate over the thirteen weeks prior to suspension; or (b) is terminated in his/her employment. then the value of payment due in respect of the suspension period shall be deducted from the value of any accrued leave and RDO credits that would otherwise be payable on termination, and the individual concerned shall be deemed to have taken his/her leave for the relevant period.

In the rare case of employment being terminated by Linfox, the former employee may make an 'unfair dismissal' claim in accordance with the Industrial Relations Act, and seek to be represented by the Union.

Nothing in this agreement shall affect the right of Linfox to immediately terminate an individual's employment for serious misconduct.



#### 20. DISPUTES

Subject to the Act, any dispute shall be dealt with in the following manner:

- (a) The representative of the Union on the job and the appropriate supervisor shall attempt to resolve the matters in issue in the first place.
- (b) In the event of failure to resolve the dispute at job level the matter shall be the subject of discussions between an organiser of the Union and the workplace manager.
- (c) Should the dispute still remain unresolved the Secretary of the Union or a representative shall confer with senior management.
- (d) In the event of no agreement being reached at this stage, the dispute shall be referred to the Industrial Relations Commission for resolution.

All work shall continue normally while these negotiations are taking place.

Nothing in this agreement in any way limits or detracts from Linfox's rights at law, whether under common law or statute.

## 21. FULL AND FINAL SETTLEMENT

This agreement is in full and final settlement of all Union or employee claims relating to employee rights and entitlements. Accordingly, the Union or employees shall not pursue any extra claims, nor take any industrial or protest action (whether 'protected' or otherwise) concerning any matter explicitly or implicitly dealt with in this agreement.

In any event:

- (a) Any work that commences or resumes on a day or shift following a stoppage of work not authorised by management, shall attract ordinary time rates of pay until the full duration of the normal ordinary time period has actually been worked, so that employees shall not be over compensated for work that would have been done in ordinary time but for the stoppage.
- (b) The Union or employees under this agreement shall not encourage or incite employees (or other persons) not covered by this agreement to take industrial or protest action (whether 'protected' or otherwise) of any kind.

#### 22. NO PRECEDENT VALUE

This agreement has no precedent value and shall not be relied upon by either party in negotiations for enterprise agreements to apply to other parts of the Linfox business.

Registered Enterprise Agreement

Industrial Registrar

## SIGNED IN AGREEMENT FOR AND ON BEHALF OF THE TRANSPORT WORKERS' UNION OF AUSTRALIA, NEW SOUTH WALES BRANCH

DATED:

WITNESS

NAME:

SIGNED IN AGREEMENT FOR AND ON BEHALF OF LINFOX TRANSPORT (AUST) PTY. LTD.

(GENERAL MANAGER -RETAIL)
DATED: 25/7/2000

NAME:

#### APPENDIX A

In accordance with subclause 15(e) of this agreement, weekly wage rates shall be no less than those set out below as on and from the dates indicated.

Transport Industry (State) Award

Classification	29 June 2000	28 June 2001	27 June 2002
Grade One	509.40	524.70	546.50
Grade Two	527.30	543.10	565.60
Grade Three	539.60	555.80	578.90
Grade Four	550.20	566.70	590.30
Grade Five	577.90	595.20	620.00
Grade Six	584.90	602.40	627.50
Grade Seven	606.20	624.40	650.30
Grade Eight	649.10	668.60	696.40

#### APPENDIX B

In accordance with subclause 18(a) of this agreement, the items listed below are available as local discussion points, but additional or replacement items may be raised by either party.

- 1. Early starts without overtime penalty, extra meal/crib breaks or meal money provided notified by end of work on previous day or shift, or where individual genuinely agrees to lesser notice.
- 2. Late starts on 2 hours notice without penalty for long distance or metro to country trips.
- 3. Ordinary hours of work may be worked on any combination of days in the week, including Saturday and Sunday, thus allowing for non-consecutive days off.
- 4. Early morning shift to apply as required, without majority employee vote.
- 5. Subject to compliance with Award regarding consecutive hours off duty, notification may be given by end of work on previous day or shift (or where individual genuinely agrees to lesser notice) of transfer between day work and shift work, or between shift rosters.
- 6. Meal/ crib breaks to be taken during natural work breaks, eg while queuing and/or during delays in loading/unloading activities.
- 7. Meal money not payable if notified by end of work on previous day or shift that at least two hours overtime to be worked on following day or shift, and in any event payable only once for each day/shift's overtime performed after completion of ordinary hours.
- 8. No higher duties payments on day unless higher function performed for two hours or more in total.
- 9. Option to discontinue RDOs where either the operation concerned has twenty or fewer employees, fifteen or fewer vehicle, or for commercial reasons continuity of the operation would be prejudiced.
- 10. RDO or leave credits to be utilised at short notice (end of work on previous day or shift) in the event that sufficient work not available or able to be performed (eg inclement weather).
- 11. RDOs need not apply where weekly ordinary hours are rostered over fewer than five days per week, eg four day week or nine day fortnight.
- 12. No RDO accruals for extended paid sick leave periods, ie for periods in excess of five calendar days.
- 13. Spare days or shifts (eg arising when others on sick leave) to be flexibly covered on an hour for hour TOIL (time off in lieu) basis where practicable.
- 14. Late start through fault of employee to attract ordinary time rates for balance of normal duration of ordinary time period, providing work is available or continues, ie no wages recovery through undue overtime earnings.
- 15. Public holidays (excluding Christmas Day and Good Friday) may be worked without penalty payment, provided a day is granted in lieu, to be taken with annual leave.
- 16. Costs of licence fees and laundering of uniforms to be borne by employee.
- 17. Lower rates of pay and three to six months probation periods for agency labour.

## APPENDIX C - Schedule 1

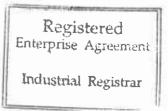
## Country Trips Rates

COST CENTRE	STORE NO:	STORE NAME:	G7	G8
211	1023	Mudgee - Crazy Prices	189.06	202.49
211	1026	Scone Crazy Prices	192.70	206.39
211	1030	Wollongong	107.96	115.63
211	1034	Toormina Crazy Prices	431.46	462.11
211	1041	Young Crazy Prices	268.63	287.71
211	1045	Lithgow Crazy Prices	116.07	124.32
211	1050	Gunnedah Crazy Prices	313.79	336.08
211	1052	Narrabri Crazy Prices	407.54	436.49
211	1065	Corrimal	107.96	115.63
211	1069	Warilla	107.96	115.63
211	1073	Dickson	188.94	202.36
211	1074	Mayfield Crazy Prices	151.70	162.48
211	1075	Warilla Crazy Prices	107.96	115.63
211	1078	Green Hills Crazy Prices	151.70	162.48
211	1080	Queanbeyan	188.94	202.36
211	1082	Wollongong Crazy Prices	107.96	115.63
211	1086	Mudgee	189.06	202.49
211	1096	Charlestown Crazy Prices	151.70	162.48
211	1100	Gosford	107.96	115.63
211	1101	Mayfield	151.70	162.48
211	1111	Tuggerah	107.96	115.63
211	1112	Cessnock	151.70	162.48
211	1116	Batemans Bay	207.28	222.01
211	1117	Jesmond	151.70	162.48
211	1118	Woden	188.94	202.36
211	1119	Nowra	146.23	156.62
211	1120	Orange	186.92	200.20
211	1121	Dubbo	308.43	330.34
211	1124	Park Beach	431.46	462.11
211	1125	Manuka	188.94	202.36
211	1126	Cooma	289.39	309.95
211	1132	Toormina	431.46	462.11
211	1133	Young	268.63	287.71
211	1134	Calwell	188.94	202.36
211	1137	Mawson	188.94	202.36
211	1139	Belconnen	188.94	202.36
211	1142	Orange Crazy Prices	186.92	200.20
211	1148	Maitland	151.70	162.48
211	1150	Riverdale	308.43	330.34
211	1152	Griffith	453.46	485.68
211	1159	Woy Woy	107.96	115.63
211	1161	Weston Creek	188.94	202.36
211	1162	Bowral	107.96	115.63
211	1163	Kiama	116.71	125.00
211	1164	Singleton	168.92	180.92
211	1165	Mt.Hutton	151.70	162.48
211	1167	Bathurst	149.58	160.21

211	1168	Gunnedah	313.79	336.08
211	1169	Belmont Crazy Prices	151.70	162.48
211	1170	Kempsey	349.24	374.05
211	1171	Raymond Terrace	151.70	162.48
211	1172	Glendale	151.70	162.48
211	1173	Batemans Bay	207.28	222.01
211	1174	Salamander Bay	168.92	180.92
211	1177	Forster	197.07	211.07
211	1178	Port Macquarie	312.51	334.71
211	1180	Coffs Harbour	431.46	462.11
211	1181	Parkes	258.43	276.79
211	1187	Muswellbrook	192.70	206.39
211	1190	Dapto	107.96	115.63
211	1192	Erina	107.96	115.63
211	1194	Kambah	188.94	202.36
211	1195	Tamworth	291.78	312.51
211	1196	Cootamundra	281.90	301.93
211	1197	Shellharbour	107.96	115.63
211	1198	Tuggeranong	188.94	202.36
211	1201	Newcastle West Crazy Prices	151.70	162.48
211	1202	Green Hills	151.70	162.48
211	1203	Goulburn	131.54	140.89
211	1205	Taree	208.04	222.82
211	1206	Erindale	188.94	202.36
211	1207	Kotara Fair	151.70	162.48
211	1209	Wagga Wagga	344.40	368.87
211	1214	Lithgow	116.07	124.32
211	1221	Woy Woy	107.96	115.63
211	1245	Raymond Terrace North	151.70	162.48
211	1254	Temora	302.31	323.79
211	1261	Kippax	188.94	202.36
211	1266	Merimbula	388.40	415.99
211	1267	Narooma	287.00	307.39
211	1268	Cowra	203.63	218.10
211	1271	Cooma South	289.39	309.95
211	1273	Wagga North	344.40	368.87
211	1275	Conder	188.94	202.36
211	1279	Gungahlin ·	188.94	202.36
211	1280	Kooringal	343.44	367.84
211	1284	Forbes	280.88	300.83
211	1290	Narrabri	407.54	436.49
211	1293	Fairy Meadow	107.96	115.63
211	1296	Cardiff	151.70	162.48
211	1302	Albion Park	107.96	115.63
211	1308	Leeton	435.64	466.59
211	1321	Warilla	107.96	115.63
211	1340	Bega	354.92	380.13
211	1342	Umina	107.96	115.63
211	1358	Fairy Meadow	107.96	115.63
211	1369	BERESFIELD	151.70	162.48
211	1383	Unanderra	107.96	115.63
211	1385	Mittagong	107.96	115.63
211	1389	Moruya	225.53	241.55
211	1464	Armidale	395.10	423.17
211	1501	Dubbo Petrol Plus	308.43	330.34

		Weekend Trip Allowance G8 Weekend Trip Allowance G8	59.72	63.96
		Drop Rate Grade 7 Drop Rate Grade 8	21.50	23.02
211	1927	Alw - Camberra	179.69	192.46
211	1848	Newcastle Export Aiw - Canberra	151.70	162.48
211	1843	Newcastle Liquor Wickham	151.70	162.48
211	1827	Ettalong Macs Liquor	107.96	115.63
211	1808	Charlestown	151.70	162.48
211	1803	Swansea Macs Liquor	151.70	162.48
211	1753	Warrabrook	151.70	162.48
211	1751	Bathurst	149.58	160.21
211	1748	Cessnock Petrol	151.70	162.48
211	1745	Warabrook Petrol	151.70	162.48
211	1744	Mawson Petrol	188.94	202.36
211	1743	Muswellbrook Petrol Plus	192.70	206.39
211	1737	Crazy Prices Lithgow	116.07	124.32
		Terrace		
211	1733	Crazy Prices Raymond	151.70	162.48
211	1728	GOSFORD - CRAZY PRICES	107.96	115.63
211	1571	Forster Petrol Plus	197.07	211.07
211	1563	Tamworth Petrol Plus	291.78	312.51
211	1562	Parkes Petrol Plus	258.43	276.79
211	1560	Gungahlin Petrol Plus	188.94	202.36
211	1559	Albion Park Petrol Plus	107.96	115.63
211	1539	Gunnedah Petrol Plus	313.79	336.08
211	1538	Port Macquarie Petrol Plus	312.51	334.71
211	1534	Shellharbour Petrol Plus	107.96	115.63
211	1532	Forbes Petrol Plus	280.88	300.83
211	1525	Mt Hutton Petrol Plus	151.70	162.48
211	1522	Kempsey Petrol Plus	349.24	374.05
211	1519	Temora Petrol Plus	302.31	323.79
211	1517	Raymond Tce Petrol Plus	151.70	162.48
211	1516	Glendale Petrol Plus	151.70	162.48
211	1513	Park Beach Petrol Plus	431.46	462.11
211	1510	Forster Petrol Plus	197.07	211.07
211	1508	Cooma Petrol Plus	289.39	309.95
211	1507	Green Hills Petrol Plus	151.70	162.48
211	1506	Cootamundra Petrol Plus	281.90	301.93
211	1504	Young Petroi Plus	268.63	287.71
211	1503	Cowra Petrol Plus	203.63	218.10
211	1502	Goulburn Petrol Plus	131.54	140.89

The above trip rates will retain their relativity with the weekly wage rates, as adjusted from time to time, under this agreement.



#### APPENDIX C - Schedule 2

## **Trips Formula:**

Distance divided by Km/hr = trip time. Add 1 hour for unloading and ½ hour break up to 10 hours, a further ½ hour break when driving and unloading exceeds 10 hours.

#### Payment Method:

First 2 hours paid at time and a half, remainder paid at ordinary rate up to 8 hours (10 hours total)

Any remaining time is paid at double time.

All trips have a 20% incentive paid on total time.

## Km/hr for different areas based on road type and condition:

- Over the mountains as far as Mudgee or Orange 63 Km/hr, increasing to 73 Km/hr past these stores.
- Merimbula, Cooma, ACT, Riverina 80 Km/hr\
- South Coast to Nowra and Central Coast to Newcastle 70 Km/hr, as well as Lower Hunter, Salamander Bay, Singleton and Muswellbrook 75 Km/hr.
- Batemans Bay and Narooma 75 Km/hr.

The above formula will remain subject to change to road speed and road upgrades.

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Store	Kilometres	Speed	Travelling Hours
ACT	590	80	8.38
Armidale	1026	80	13.83
Batemans Bay	625	75	9.33
Bathurst	335	63	6.32
Bega	942	80	12.78
Bowral	220	70	4.14
Central Coast	220	70	4.14
Coffs Harbour	1102	80	14.78
Cooma	805	80	11.06
Cootamundra	740	75	10.87
Cowra	570	70	9.14
Dubbo	792	75	11.56
Forbes	738	75	10.84
Forster	624	80	8.80
Goulburn	350	80	5.38
Griffith	1148	80	15.35
Gunnedah	856	80	11.70 12.63
Kempsey	872	75 70	4.60
Kiama	252	70	12.48
Kooringal	918	80	4.57
Lithgow	214	60 80	13.65
Merimbula	1012	63	8.38
Mudgee	465	70	8.57
Muswellbrook	530 750	75	11.00
Narooma ·	750 4052	80	14.15
Narrabri	1052	70	6.43
NCL / Lower Hunter	380	70	6.14
Nowra	360	63	8.27
Orange	458 694	75	10.25
Parkes	800	75	11.67
Port Macquarie		70	7.33
Salamander	443	70	7.33
Singleton	443	70	4.14
South Coast	220	80	11.13
Tamworth	810	75	9.37
Taree	628 832	80	11.40
Temora	1102	80	14.78
Toormina	920	80	12.50
Wagga Wagga	220	70	4.14
Warilla	714	75	10.52
Young	113		
1009			

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